

WCSPSP DISCIPLINARY ACTION POLICIES

Attendance at WCSPSP is a privilege. Discipline policies are in place to reflect this and to ensure that families understand the type of conduct which is expected from our students. Any student whose conduct or attitude shows him/her to be in opposition to the basic principles and purpose of WCSPSP will be required to meet with Mrs. Stephens, administrators, teachers, and parents of those involved for a conference which will decide the course of disciplinary consequences in proportion to the severity of the situation.

WCSPSP recognizes the biblical authority and responsibility given to parents for disciplining and raising their children to become men and women after God's own heart (Prov. 22:6, Heb 12:9). Through communication and cooperation with parents, the school desires to provide training that molds, instructs and corrects all students. WCSPSP desires to discipline students with dignity and a Christian heart.

Discipline should be consistent and show love for the offender (Prov 13:24) God's love for the student should be revealed through the administrator and instructor's attitude and conversations with a student when dealing with a disciplinary measure. Poor choices often result in consequences. Therefore, discipline will have a natural consequence of the offense. The goal is for the student to accept the consequences of poor choices and to develop proven character.

Restoration should be a major goal of discipline. Many times our initial reaction when dealing with an offense is to cut the person off. However, God's way of dealing with us is just the opposite. He desires to restore us to fellowship with Him. (Gal 6:1) WCSPSP will use a process of rehabilitation, restoration, and reinstatement.

Zero Tolerance Policies

WCSPSP maintains a "zero tolerance" policy for illegal drugs, weapons, serious threats, criminal behavior, or extreme behavior. Zero tolerance may be in effect, at the administration's discretion, when any of the following takes place:

- Possession of, providing or arranging sale of, taking, or being under the influence of illegal drugs
- Possession or use of any weapon
- Posing a serious threat against any individual or the school

Students involved in zero tolerance issues will be expelled from WCSPSP. When a student is expelled, the Administration will determine if the student will ever be permitted to reapply for admission or under what conditions the student would be permitted to reapply.

Policy Against Harassment

WCSPSP is committed to providing an academic, social, and spiritual environment that is free from all forms of intimidation, exploitation, and harassment including sexual harassment.

Verbal: Derogatory comments and jokes, and /or threatening words spoken, written or transmitted electronically to another person.

Physical: Unwanted physical touching, contact, assault, deliberate impeding or blocking movements, or intimidating interference with normal work or movement.

Visual: Derogatory, demeaning or inflammatory posters, cartoons, written words, drawings, gestures.

Sexual: Includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature (including sexting)

Any student who believes he/she has been the victim of such harassment should immediately contact Mrs. Stephens or a teacher. Complaints will be investigated promptly and appropriate discipline will be taken.

Harassment Consequences

Consequences assigned will be based on the seriousness of the action, the severity of the result of infraction, or prior offense(s) in other categories. Students age, attitude, and/or intentionality may affect the level and severity of consequences. This may include, but is not limited to a time out, call to parents, parent conference, suspension, indefinite suspension, expulsion.

Plagiarism/Cheating

WCSPSP considers plagiarism to be intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise, or failing to acknowledge direct quotations, paraphrases, or borrowed facts or information.

Types of plagiarism include but are not limited to:

- Quoting material without using quotation marks where called for or not using proper citations
- Paraphrasing properly, but not including a citation identifying the original author
- Paraphrasing in a way that intentionally misrepresents the original author's work
- Fabricating sources or quotations to make it appear that you have based your work on research

Cheating includes but is not limited to:

- Looking at another student's test/quiz and taking those answers as one's own
- Copying another student's homework or part of their homework
- Giving answers to test/quiz questions to another student
- Using cheat sheets of any kind
- Giving your work to other students to copy

Consequences of Cheating/Plagiarism

- A zero on the homework, quiz, or test
- Teacher communication to parents

Dress Code

The WCSPSP dress code exists to promote modesty in dress and limit distraction as we do not want issues of personal appearance and dress to distract students from academics or in any way diminish the intellectual life or compromise the Biblical values that we promote in our school community. The definition of modesty and distraction are at the sole discretion of administration.

WCSPSP recognizes that it cannot specify every rule for dress and personal appearance.

Therefore, we expect students to adhere to the spirit of the dress code as well as the letter of the dress code. If a student's choice of dress is questionable, he/she should seek the opinion of an

administrator prior to wearing the particular article of clothing or risk appropriate consequences for their choice. This would include all school-related on campus or off campus events.

- This means appropriate footwear for PE
- no garments exposing the torso
- no strapless or low-cut tops
- no short shorts or short skirts - length to the end of fingertips
- no garments with obscene or inappropriate words or pictures
- no see-through blouses or shirts.

Consequences of Dress Code Violations

First offense - verbal warning

Second offense - verbal warning and call to parents

Third offense - Call parent to pick up student or bring appropriate clothing

Electronic Devices

All electronic devices are to be turned off and put away during class or organized activities which includes field trips, chapel, ceremonies, events, etc.

Phones or devices that are used inappropriately will be confiscated and returned only to the parent.

Respect for School Property

Students should treat their surroundings with respect.

Do not touch anything that does not belong to you inside or outside the buildings. This includes any plant life.

Students need to clean up after themselves.

Students may only be in approved areas between classes, before and after school events.

They may not wander or explore other rooms in the church or facility.

They are not to wander or explore areas behind the buildings.

No skateboards, scooters, or wheeled shoes on any of the church campuses at any time.

Classroom Behavior

- To attend school regularly and be in class, in my seat with materials out, and ready to learn and participate when class begins.
- To communicate with the instructor outside of class time if there are questions or concerns regarding assignments.
- To be considerate, respectful, and non-disruptive in classrooms, hallways, study areas, library, cafe, and parking lot.

Consequences for behavioral problems in the classroom and on the property

First offense: Verbal Warning

Second offense: Essay with scripture reference returned and signed by parent

Third offense: Student will be dismissed from class and sent to a supervising adult on campus

Phone call to parents

Parents will need to attend the next class/week with the student

Continued neglect in following the code of conduct may result in removal from class